

Staff Application Form & Conduct Agreement CC2011

Section 1: Staff Application Form



Please indicate with a ✓ the session(s) for which you are volunteering:

- Session 1: Saturday, July 16 (4 pm) – Friday, July 22 (1 pm)
- Session 2: Saturday, July 23 (4 pm) - Friday, July 29 (1 pm)
- Both Sessions

Part 1A: Personal Information

Given Name _____

Surname _____

Permanent Address

Street Address _____

City _____

Province/State _____

Postal Code _____

Most Current Address (i.e. Address while at school or other temporary address)

Street Address _____

City _____

Province/State _____

Postal Code _____

Date of Birth (M/D/Y) _____

Gender: (Circle) M / F

E-mail (the one you check!) _____

T-shirt Size: S M L XL

Phone Number _____

Language: (English only) (French only) (Bilingual)

Part 1B: Health Information

Provincial Health Insurance Number _____

Emergency contact's name: _____

Emergency contact's phone number: _____

Do you have any allergies? (Bee stings, foods, penicillin or other drugs, plants) If so, please list all allergies and/or dietary restrictions: _____

*While it is not possible to cater to food *preferences*, allergies will be respected if we are informed in advance.

Are any of these allergies life threatening? Please explain. _____

2) Will you be bringing any medication with you to Camp? (Antibiotics, ventilator) Please explain:

Part 1C: Certifications / Qualifications

Please list any applicable licenses, certifications or qualifications that you hold which will still be current as of the Camp sessions for which you are applying. (i.e. Drivers license, Teaching Qualifications, First Aid Cert., Swimming/Life Saving Cert. Power Boat Operators Card, Other Instructor Certifications etc.)

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

Part 1D: Signature

By signing below, I acknowledge that I have given the most accurate and current information possible in each part of this application (Section 1: Parts A, B and C).

Applicant's signature (required)

Date

Supplementary Information: _____

Section 2: Staff Conduct Agreement

This section includes: Alcohol and Drug Policy, Sex Offender Registry Check Policy, and Internet Communication Policy. **Please read the following information carefully, complete and sign the form, then return the form to Camp Administration.** Please note that all counselors, volunteers, and administrators are considered staff members of Camp Connections and as such are bound by this conduct agreement.

Part 2A: Camp Connections (CC) Vision and Mission and Strategy

Our Vision: Camp Connections will provide generations of youth the opportunity to enter into or continue building a personal relationship with Jesus Christ (John 12.32).

Our Mission: Camp Connections will pursue its vision by maintaining a patient, encouraging and Christ centered Camp culture which, through the Camp program, will help build confident, humble individuals and strong leaders. The atmosphere at Camp will facilitate the building of lasting relationships among staff and campers.

Our Strategy: This will be accomplished by nurturing a sustainable annual Camp program which demonstrates Christian values in everyday life through teaching, and through new and exciting activities and mental and physical challenges. Camp Connections will be made available, at as low a cost as possible, to as many campers as possible, while ensuring the sustainable financial standing of Camp, and the continuing growth and development of the human assets that make Camp a reality.

As a member of the CC Staff it is your responsibility to act in accordance with CC's Vision, Mission & Strategy which means supporting campers throughout their time at Camp, working cooperatively with other Camp personnel and following all Camp policies, safety rules/procedures and directions from Camp Administration.

Part 2B: Alcohol and Drug Policy

Drinking alcohol and/or engaging in illicit drug use while at camp is prohibited. As a CC staff member your primary commitment during Camp is to the safety and wellbeing of the campers under your supervision. This is a 24 hour responsibility that requires you to be sober and aware at all times. Drinking or using drugs on or off campgrounds affects your ability to respond to the needs of your campers and puts the entire Camp community at risk.

You will be in violation of the drug and alcohol policy if you:

- a) Have drugs or alcohol in your possession on camp grounds.
- b) Consume alcohol or engage in illicit drug use on camp grounds.
- c) If you leave camp and return intoxicated.
- d) If you have drugs or alcohol anywhere "in, on, or anywhere near" you.

- e) If you purchase alcohol or drugs for minors. Please note that purchasing drugs and/or alcohol for a minor is also a violation of federal and provincial law. If a volunteer violates this clause of the drug and alcohol policy the camp administration may be forced to involve law enforcement.

The Camp Connections leadership is committed to this alcohol and illicit drug policy. Violation of this policy will result in termination of the work/volunteer experience.

Part 2C: Sex Offender Registry Check Policy

Serving as CC staff member requires work with vulnerable populations. In compliance with The Plan to Protect of the Grace Communion International, and Camp standards, names of all Camp staff will be checked against the National Sex Offender Registry in order protect our camper participants. Failure to meet these requirements will result in removal from the applicant pool.

Part 2D: Internet Communication Policy

We know that the Internet, when used wisely, provides many safe ways to stay in touch and communicate with your friends from Camp. We view Internet venues as your right to self-expression and generally regard them in a positive light. However, once you identify yourself as a Camp employee/volunteer in a social networking profile, website, group page, or weblog; or use the Camp name or logo, we require you, as a condition of employment/volunteer status at Camp, to observe the guidelines below. Once said identification has been made, even if you do not intend to speak on behalf of CC, and even if you state otherwise, the general public may see you as an ambassador or spokesperson of Camp. These guidelines have been established to ensure that all camp staff, employees, campers, volunteers, and families enjoy an emotionally and physically safe environment. If any of the guidelines outlined in this measure are violated, it may result in disciplinary and/or legal action and/or termination of your employment/volunteer status.

As a camp employee/volunteer, you must request and receive prior written approval from CC before you...

- a) Use the CC name or official CC logo or any photograph taken at & during Camp online;
- b) Add a link from my group page, profile or other website to the official CC website;
- c) Include text or photographs that are the property of CC;
- d) Or create a Camp "group page" with the above items...

As a CC staff member you must agree to be respectful of Camp, its program, the campers and staff members in all of my online communications. You must NOT:

- a) Use obscenities, profanity, or vulgar language.
- b) Engage in harassment or intimidation.
- c) Post comments that are derogatory with regard to a person's race, gender, religion, sexual orientation or disability;
- d) Engage in sexually explicit, suggestive, humiliating or demeaning comments.

Part 2E: Staff Conduct Agreement Signature

In signing below, I acknowledge that I have read and understood the CC Vision, Mission & Strategy, the Alcohol and Drug policy, the Sex Offender Registry Check Policy, and the Internet Communication Policy.

In addition, I acknowledge that the Camp Connections leadership will take every reasonable precaution to minimize exposure to known risks, however, there may be risk of injury and stress during camp participation and certain dangers and accidents may occur. I recognize and acknowledge that Camp Connections does not carry medical insurance or professional liability insurance covering my work during my assigned period at Camp. As a participant I acknowledge the nature of the camp and hereby release, acquit and forever discharge Camp Connections, its officers and directors, Friends of Camp Connections and its members, Grace Communion International and its employees, the agents and insurers of each of them from any and all claims, responsibility of liability of any kind whether arising from injury or damage which may be sustained as a result of my participation in the program. In addition, I agree to defend and indemnify Camp Connections, its officers and directors, Friends of Camp Connections and its members, Grace Communion International and its employees, the agents and insurers of each of them against any and all manner of actions, claims, demands, damages, liability or expense of any kind which may have been incurred or have arisen by reason of my participation in the program.

I agree to devote my time for a period of one or more weeks as a volunteer or staff member in connection with the organized camp program sponsored by Camp Connections. No compensation will be paid for this volunteered service other than room and board.

I agree that Camp Connections and Friends of Camp Connections may take pictures of me as I participate in usual camp activities and that the pictures may be used for promotional and educational purposes, in printed materials, on the CC website, and in other media as deemed proper by Camp Connections and Friends of Camp Connections. My initials _____

I do not give permission for Camp Connections and Friends of Camp Connections to use pictures of me as a staff member/counselor for promotional or educational purposes. My initials _____

Applicant's signature (required)

Date

Print Name

Parent or Legal Guardian must sign below if staff member is under 18 years of age.

Parent or Legal Guardian

Date